

TQUK Level 5 Diploma in Management and Leadership (RQF)

TQUK is an Awarding Organisation recognised by the Office of Qualifications and Examinations Regulation (Ofqual) in England, CCEA Regulation in Northern Ireland and by Qualifications Wales.

Our qualifications are designed to support and encourage learners to develop their knowledge and skills

Qualification Purpose

The purpose of the qualification is to develop the underpinning knowledge of learners who are middle managers to enable them to lead and manage individuals and teams, develop strategic plans and manage strategic change. The qualification is suitable for managers in a wide range of occupations and sectors and gives them the opportunity to demonstrate management skills.

Entry Requirements

There are no specific entry requirements

Structure

Learners must achieve a minimum of 39 credits: 20 credits from the mandatory units, 10 credits from Group B and 9 credits from either Group B or Group C

20 credits from the mandatory units,					
no.	Unit ref	Unit title	Level	Credit value	GLH
1	R/506/2070	Principles of management and leadership	5	7	24
2	K/506/3659	Strategic Business Management and Planning	5	7	40
3	K/506/3662	Strategic Decision-making	5	6	32

10 credits from Group B and 9 credits from either Group B or Group C					
no.	Unit ref	Unit title	Level	Credit value	GLH
1	Y/602/1479	Quality Management in an Organisation	6	5	30
2	A/506/3682	Principles of Innovation and Change Management	5	5	32
3	D/506/3691	Business Risk Management	5	5	30
4	K/506/3869	Strategic Project Management	5	6	32



Assessment

The qualification is assessed by internally set and marked assessments subject to external quality assurance. Where indicated in the unit specifications, assessment must meet the requirements of the identified assessment strategy/principles.

All learning outcomes must be met to achieve a pass - there is no grading.

Course Delivery

Pre-Course Information

All learners should be given appropriate pre-course information regarding any TQUK qualifications. The information should explain about the qualification, the fee, the form of the assessment and any entry requirements or resources needed to undertake the qualification.

Initial Assessment

Centres should ensure that any learner registered on a TQUK qualification undertakes some form of initial assessment. The initial assessment should be used to inform a teacher/trainer on the level of the learner's current knowledge and/or skills.

Initial assessment can be undertaken by a teacher/trainer in any form suitable for the qualification to be undertaken by the learner/s. It is the centre's responsibility to make available forms of initial assessment that are valid, applicable and relevant to TQUK qualifications.

Learner Registration

Once approved to offer a qualification the centre should register learners before any assessment can take place. Recognised centres must follow TQUK's procedures for registering learners. For short courses, TQUK offer the option of registering a course and booking a number of places. Learners are then added once the course has taken place, thus acknowledging situations where substitutions are made at short notice to meet business needs.

Guided Learning Hours

These hours are made up of all real time contact time, guidance or supervision of a learner by a lecturer, supervisor, tutor, trainer or other appropriate provider of education or training.

Total Guided Learning Hours for this qualification: 194.

Total Qualification Time

Total Qualification time is 390 hours.



Unit of Assessment

Mandatory Unit – Unit 1

Title:		Principles of management and leadership R/506/2070	
Level:		5	
Credit value:		7	
Guided learning hours:		24	
Learning outcomes The learner will:		Assessment criteria The learner can:	
1	Understand leadership and management theories and principles	1.1	Characterise the concepts and nature of management and the function of leadership
		1.2	Evaluate concepts and definitions of leadership and their influence on management
		1.3	Evaluate the influence of effective and ineffective leadership and management on team behaviour and business performance
2	Understand leadership styles	2.1	Analyse the characteristics of different leadership styles
		2.2	Evaluate the suitability of different leadership styles for different purposes and situations
		2.3	Evaluate the factors that affect the suitability of different management styles
		2.4	Evaluate the ethical dimensions of leadership styles
3	Understand motivation and empowerment	3.1	Analyse the relationship between job satisfaction, commitment, motivation, empowerment and business performance
		3.2	Evaluate the implications of motivation and empowerment for an organisation's structure and culture
		3.3	Analyse the implications for employee relations policy of a strategy that empowers a workforce
		3.4	Analyse the principles underpinning a reward strategy
4	Understand the management of performance	4.1	Assess approaches to performance management and appraisal



Unit of Assessment

Mandatory Unit – Unit 2

Title:		Strategic Business Management and Planning K/506/3659	
Level:		5	
Credit value:		7	
Guided learning hours:		40	
Learning outcomes The learner will:		Assessment criteria The learner can:	
1	Understand the role of strategic planning in organisations	1.1	Evaluate processes by which organisations identify their goals and values
		1.2	Discuss the purpose and role of strategic business management and planning, in an organisation
		1.3	Evaluate the classic and contemporary models used in developing business strategies and plans
2	Understand the impact of internal and external factors on organisations	2.1	Analyse ways in which the internal and external environment can influence organisational management and planning strategies
		2.2	Discuss the influence of organisational governance requirements on management and planning strategies
		2.3	Explore the impact of internal and external risk factors on strategic business management activities
3	Understand the strategies that organisations use to achieve competitive advantage	3.1	Analyse ways in which an organisation positions itself to outperform its competitors
		3.2	Evaluate appropriate competitor advantage strategies for emerging, maturing and declining positions
4	Understand the environmental factors that affect strategic business management and planning	4.1	Discuss how emerging global issues can impact upon on the strategic management and planning activities in an organisations
		4.2	Evaluate the impact of stakeholder interests in shaping strategic management and planning activities in an organisations
		4.3	Analyse ways in which organisations respond to environmental factors, when making strategic plans



Unit of Assessment

Mandatory Unit – Unit 3

Title:		Strategic Decision-making K/506/3662	
Level:		5	
Credit value:		6	
Guided learning hours:		32	
Learning outcomes The learner will:		Assessment criteria The learner can:	
1	Understand the role of information in strategic decision-making	1.1	Discuss the link between strategic decision-making and business goals
		1.2	Evaluate the role of information in strategic decision-making
		1.3	Evaluate the requirement for integrated information systems to support strategic decision-making
		1.4	Discuss the need to align information systems with business strategy
		1.5	Assess the need for a corporate information systems strategy
2	Understand how information systems support business activity	2.1	Evaluate the contribution of information systems to business planning
		2.2	Assess the value of information systems to business decision-making
		2.3	Assess the role of information systems in supporting business operations
3	Understand quantitative approaches to strategic decision-making	3.1	Analyse ways in which quantitative approaches are used to support strategic decision-making
		3.2	Evaluate the reliability of quantitative techniques used in strategic decision-making
		3.3	Evaluate the limitations of quantitative techniques in strategic decision-making



4	Understand systems approaches to strategic decision-making	4.1	Evaluate the contribution of systems approaches to strategic decision-making
		4.2	Discuss how decision making theories can inform strategic decision-making
		4.3	Analyse the limitations of decision making theories in strategic decision-making
		4.2	Assess the factors involved in managing a work-life balance and their implications for individuals
		4.3	Evaluate the use of tools and techniques to measure human resource interventions
		4.4	Identify areas for improvement through reflection on their own practice

